

**VETERANS OF FOREIGN WARS OF THE UNITED STATES  
DEPARTMENT OF ALASKA**

**General Orders No. 5**

Please read at the next regular meeting.

November 2024  
2024-25 Series

1. **National By-Laws and Manual of Procedure** - Revised By-Laws and Manual of Procedure, currently available from the VFW Store. You can order this by calling 1-800-821-2606, or online at [www.vfwstore.org](http://www.vfwstore.org).
2. **Mid-Winter Conference:** Mid-Winter Conference will be hosted by Susitna Post 9365, Wasilla, January 10-11, 2025. The Department/Auxiliary auction will be held immediately after Commander/President homecoming on Friday Jan 10<sup>th</sup>. Donations will be accepted at the Department Headquarters as well as the Susitna Post 9365. **Start gathering auction items now!** Hotel registration and the conference agenda will be attached and posted on [vfwak.org](http://vfwak.org). **Ensure your reservation dates are accurate!**
3. **RAFFLE:** The Department's 10,000 Raffle tickets will be distributed at Mid-Winter. Every sitting department officer, post commander and the last 4 PDC's will be issued 10 tickets each. If you fall under one of those spots and do not wish to participate, please respond appropriately to the email sent out by the department. Please remit all tickets sold immediately so that they can be logged. If you are unable to sell your tickets, please return them to Headquarters so that they can be redistributed to those individuals seeking more.
4. **Attention** is directed to the requirement for the timely filing of Internal Revenue Form 990 and 990T where applicable. Forms may be obtained from your local Post Office or branch of the IRS. If you miss 3 consecutive years of filing, the IRS will remove your non-profit status.
5. **Western Conference:** Is being held in Honolulu, Hawaii from Oct 31- Nov 3, 2024. Registration for the Western Conference has already closed. Information can be found on the Department webpage.
6. **Attention** to all Post Commanders is directed to Section 218, Manual of Procedure, Duty of Trustees, which states that Post Trustees shall prepare and submit quarterly, through their Post Commander, a Post Trustees' Report of Audit to the Department Quartermaster for referral to the Department Inspector. **The first report was due at close of September.** There are blank forms available on our website at [vfwak.org](http://vfwak.org) **Do not mail these reports to National Headquarters.** These are to be returned to Quartermaster Luby at Department Headquarters: 500 E Park Ave, Wasilla, AK 99654
7. **POST OFFICERS:** Please review Department and National membership programs and the "Leadership Manual" published by National Headquarters to familiarize yourselves with awards, deadlines, etc. Both manuals are available on our website under the "Resources" tab.
8. **Veterans Day:** Keep in mind the importance in hosting programs for the observance of **Veterans Day** observed on November 11<sup>th</sup> each year. For a ceremonial procedure refer to the pages in the current VFW Manual of Procedure and Ritual.
9. **VETERANS IN THE CLASSROOM IN NOVEMBER:** VFW and Auxiliary members are encouraged to volunteer in their schools to talk about their military and home front experiences to students. **Reminder:** Check with your area schools to determine what is allowed during the present restrictions. Visit the VFW Store to obtain materials to assist you!
10. **Attention:** Post Voice of Democracy & Patriot's Pen Chairpersons - Deadline for submissions to the Post was **October 31, 2024.** The deadline for your Department Chairperson is **December 1, 2024, NO EXCEPTIONS.** Contact your chairperson if you have any questions or concerns.
  - a. Please review this carefully prior to submitting your final packet to the Department Chairperson. Incomplete and/or inaccurate submissions delay the judging process. **They must be 100% complete!**
  - b. **Chairperson shall submit final entries to Department Headquarters at: 500 E. Park Ave., Wasilla, 99654**

11. **Teacher of the Year:**

- a. With the new school year approaching, new Teacher of the Year nominations will be made.
- b. The deadline for **POST** submissions was **October 31, 2024**.
- c. The deadline for entries to be to your Department Chairperson is **December 1, 2024**.
- d. A check sheet was provided in this year's Leadership Manual to assist Posts in submitting a complete and accurate nomination packet. Please review this carefully prior to submitting your final packet to the Department Chairperson. Incomplete and/or inaccurate submissions delay the judging process.
- e. **Chairperson shall submit final entries to Department Headquarters at: 500 E. Park Ave., Wasilla, 99654**

12. **Buddy Poppy** - Buddy Poppy season is in full swing! Buddy Poppy tin tabs and Traditional Poppy are now available for purchase, submitting your orders through Department Headquarters.

13. **ATTENTION:** Community service reporting will now be done online completely through the new website. A tutorial will be sent out for those that are not familiar with this new process. Please make sure you submit them online using this process. The Department is no longer allowed to enter these reports so please make sure you are utilizing this process for your community service credit.

**Final Notes:** *November and December, having significant dates in history for Veterans, are great months to hand out flags, appear in schools, and promote patriotism. Remember to include all Americanism in your monthly reports.*

**NOVEMBER 11 Veterans Day (formerly Armistice Day) ended World War I (The war to end all wars)**  
**Please remember our fallen Comrades this Day and offer up a Prayer to the Soldiers, Sailors and Airpersons currently standing in harm's way.**

**VFW Action Corps:** Want to learn what is new and exciting in the VFW? Join Action Corps and stay informed. [vfwac@vfw.org](mailto:vfwac@vfw.org)

14. **Last Roll Call:** Report your departed comrades to Department Headquarters by the 20<sup>th</sup> of each month to be included in the general orders.

**LAST ROLL CALL:**

Leslie Georgi      VFW Post 9365 (Wasilla)

**OFFICIAL BY THE ORDER OF:**



Danny Luby  
State Adjutant



Ken Speegle  
State Commander

**Please utilize the Department website to access additional forms and information. The website is constantly growing and improving. Please let us know how we can improve it.**

[www.vfwak.org](http://www.vfwak.org)